

CITY OF COLLINSVILLE, OKLAHOMA  
MINUTES OF REGULAR MEETING  
MONDAY, OCTOBER 16, 2017

The City of Collinsville Commission met in Regular Session on Monday, October 16, 2017 in the Commission Chambers at City Hall in Accordance with the Open Meeting Law, the notice of Public Meeting and Agenda were posted on the City Hall bulletin board on Friday, October 13, 2017 at 3:00 p.m.

ITEM 1. Call to Order

Mayor Bud York called the meeting or order at 5:33 p.m.

ITEM 2. Invocation

Mayor Bud York gave the invocation,

ITEM 3. Flag Salute

Mayor Bud York led the Flag Salute.

ITEM 4. Roll Call:

PRESENT

Mayor Bud York  
Commissioner Brad Francis  
Commissioner Melodie Bateman  
Commissioner Larry Shafer  
Commissioner Jerry Garrett

ABSENT

None

A quorum was declared.

STAFF PRESENT

Pam Polk, City Manager  
Craig Stokes, Public Works Director  
Angela McGinnis, City Clerk  
Ken Ray Underwood, City Attorney

ITEM 5. Consent Agenda:

- A. Approval of Minutes from October 2, 2017 Regular Meeting.
- B. Approval of Claims in the amount of \$37,832.26.
- C. Approval of October # 1 Payroll in the amount of \$49,187.75.
- D. Approval of Cemetery Deed for Thomas Blankenship, two spaces.
- E. Approval of Resolution Number 2017-15, Authorizing REAP application.

Motion by Commissioner Shafer seconded by Commissioner Bateman to approve the Consent Agenda.

YES: Francis, Garrett, Shafer, Bateman

NO: None

Motion Carried 4-0

ITEM 6. Discussion and possible action concerning items removed from the Consent Agenda.

None

ITEM 7. Discussion, consideration and possible action to approve Ordinance Number 917, an ordinance relating to Offenses Generally, Part 2, Chapter 36, Section 36-149 of the Code of Ordinances of the City of Collinsville, Oklahoma, repealing and replacing Section 36-149 Possession of Marijuana, Controlled Dangerous Substances and Drug Paraphernalia, providing for severability, repealing all ordinance in conflict herewith and declaring an effective date.

Motion by Commissioner Bateman seconded by Commissioner Francis to approve Ordinance Number 917.

YES: Shafer, Garrett, Bateman, Francis

NO: None

Motion Carried 4-0

ITEM 8. Discussion, consideration and possible action to approve Ordinance Number 918, an ordinance amending Ordinance Number 606, The Zoning Code of The City of Collinsville, Oklahoma, by approving CZ-200; repealing all ordinances in conflict herewith.  
(North of the NW corner of Broadway and North 5<sup>th</sup> Street AG to IL)

Motion by Commissioner Garrett seconded by Commissioner Francis to approve Ordinance Number 918.

YES: Shafer, Francis, Garrett, Bateman

NO: None

Motion Carried 4-0

ITEM 9. Quarterly Reports:

- Collinsville Downtown Inc.
- Collinsville Park Board
- Police Department, Chief Jimmie Richey
- Fire Department, Chief Harold Call
- Code Enforcement, Russell Young

Collinsville Downtown Inc.:

Taste of Collinsville was a sellout. We produced 400 tickets/wristbands; about 20 of them went out as comp so we sold 380 tickets. This year our expenses were only \$1,787.69, and that deducted from the income of \$5,747.00 gave us a net income of \$3,959.31.

We completed our Keep Oklahoma Beautiful Fresh Paint Days project. It was the Rafters Antiques building at 1017 W Main St. Thanks to our community, and friends & family of all of us...we landed in the top 3 finalists of the voting portion of the Communities Primed for Change contest. The judging will now take place and the winner will be announced at the Environmental Excellence Celebration, November 18th.

The last few months have been a big time for grants. We had 6 Awning Grant applications come in this year. Of the 6; 4 have been completed, with 1 grant presentation last week and the other 3 being presented tomorrow.

The 5th awning is set to go on in November/December. On the 6th awning grant, they wanted to replace the existing wood awning with more wood. Unfortunately, wood awnings do not fall under our grant guidelines and the business asking for the grant has decided not to replace it at this time. However, the building owner, Joe Sagi, did paint the awning this weekend and the colors are much more cohesive in town than the old turquoise color that it was.

Just Treats is just 15 days away. Everything seems to be going smoothly. We had to move the stage area to the Veterans Building due to the construction here at the Plaza, but we don't see any problems.

We had to call off our 5k again, due to the road work being done on Center St. We don't have a new date for it yet.

Collinsville Park Board:

No report.

Police Chief Jimmie Richey:

1. The department booked 26 people into jail this quarter.
2. The department filed 145 total reports this quarter.
3. The department recorded 242 total offenses this quarter.
4. 20 Accident reports were filed this quarter 4 injuries were reported
5. Dispatch recorded 5456 log entries of which 687 came in on 911 for this quarter.
6. During this quarter there were 392 traffic contacts made of which 236 citations were issued this quarter.
7. The police department responded to 51 business and 63 residential alarms for a total of 114 for this quarter.

Officer Grimsley has completed all phases of his CLEET Academy training and is now a fully Certified Officer. We are waiting on one more upgrade to the Toughbook's and once it is completed we will be fully integrated with Mobile Cop for issuing citations. Each full time Officer has been equipped with a Toughbook Laptop, driver's license scanner and printer for their unit during this process.

On the 10<sup>th</sup> of this month the police department sponsored the booklets for the Stop and Be a Thinker program for all the Kindergarten Students at the Early Childhoods Center approximately 200 students attended the program and each received a booklet. The program teaches the children about personal safety through the use of the red light, green light, yellow light system. By using these visualizations the students learn who and how trust in adults is achieved. We intend to continue this program next year and also add the first grade program. You Can Say NO!! A big thank you has gone out to Ms. Perla Boggs with the Skiatook Public school System for allowing the use of this program that she developed. She not only allowed us to use it she came to ECC and did the instruction and has agreed to help again next year.

Fire Chief Harold Call:

Fire Calls for Service are 158 year to date.  
EMS Calls for Service are 930 year to date.

Since the last quarterly report CFD has completed 12 fire pre-plans, 5 fire inspections, flow test and sprinkler inspection for the new building at the industrial park. New subdivision reviews for fire hydrant placement.

Volunteer Firefighter interviews were completed and we hired 4 new volunteer firefighters.

Physical agility test was completed and we interviewed 10 applicants.  
Hose testing is 90% completed.

Hydrant testing is 60% completed.

Work continues on the 1999 model Ford F-350 that was donated to the Fire Department. Waiting on lettering and vinyl striping to be able to finish.

Fire prevention week – over 1000 students at ECC, Herald, and local churches.

Participated in the annual Cherokee Cultural Hog Fry.

Addressed the Chamber of Commerce at the October membership luncheon.

Looking Forward - Ambulance bids and Job offers to new career firefighters.

Code Enforcement, Russell Young:

1. 31 open cases
2. 40 voluntary compliant this last quarter
3. Total compliant 114
4. Completed code certification class
5. 12 to be cleaned up

ITEM 10. Discussion, consideration and possible action to award bid on a Type One Ambulance.

Motion by Commissioner Garrett seconded by Commissioner Bateman to award bid to Osage Ambulance in the amount of \$132,965.


YES: Shafer, Francis, Garrett, Bateman


NO: None

Motion Carried 4-0

ITEM 11. Adjournment.

Mayor Bud York adjourned the meeting 6:14 p.m.

  
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Bud York, Mayor

  
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Angela Ennis, City Clerk