

CITY OF COLLINSVILLE, OKLAHOMA
MINUTES OF REGULAR MEETING
MONDAY, DECEMBER 4, 2017

The City of Collinsville Commission met in Regular Session on Monday, December 4, 2017 in the Commission Chambers at City Hall in Accordance with the Open Meeting Law, the notice of Public Meeting and Agenda were posted on the City Hall bulletin board on Friday, December 1, 2017 at 3:00 p.m.

ITEM 1. Call to Order

Mayor Bud York called the meeting or order at 5:31 p.m.

ITEM 2. Invocation

Mayor Bud York gave the invocation,

ITEM 3. Flag Salute

Mayor Bud York led the Flag Salute.

ITEM 4. Roll Call:

PRESENT

Mayor Bud York
Commissioner Jerry Garrett
Commissioner Brad Francis
Commissioner Melodie Bateman
Commissioner Larry Shafer

ABSENT

None

A quorum was declared.

STAFF PRESENT

Pam Polk, City Manager
Craig Stokes, Public Works Director
Angela McGinnis, City Clerk
Ken Ray Underwood, City Attorney

ITEM 5. Pam Polk presented Carol Norrid, Don Smalygo and Paul Staehle with Oklahoma Municipal League Honor Roll Service Award for a quarter of century of service to the City of Collinsville.

ITEM 6. Consent Agenda:

- A. Approval of Minutes from November 20, 2017 Regular Meeting.
- B. Approval of Claims in the amount of \$173,392.63.
- C. Approval of November #2 Payroll in the amount of \$51,326.09.
- D. Approval of Budget Amendment #37 \$62,000 Cherokee Nation Grant High School Parking Lot.
- E. Approval of Budget Amendment #38 \$73,642 FY 2013 CDBG Funds Center Street Rehab Project.
- F. Approval of Budget Amendment #39 \$72,441 FY 2014 CDBG Funds Center Street Rehab Project.

- G. Approval of Budget Amendment #40 \$64,465 FY 2015 CDBG Funds Center Street Rehab Project.
- H. Approval of Budget Amendment #41 \$60,000 FY 2016 REAP Grant Center Street Rehab Project.
- I. Approval of Budget Amendment #42 \$60,000 FY 2017 REAP Grant Center Street Rehab Project.
- J. Approval of Budget Amendment #43 \$14,000 Reimburse 2016 Revenue Bond High School Parking Lot.
- K. Approval of Budget Amendment #45 \$146,971.38 Reimburse Center Street Rehab Project from 2015 Revenue Bond.
- L. Approval of Cemetery Deeds: Susan Field – one space; Darrell Evans – one space.

Motion by Commissioner Garrett seconded by Commissioner Shafer to approve the Consent Agenda.

YES: Francis, Bateman, Shafer, Garrett

NO: None

Motion Carried 4-0

ITEM 7. Discussion and possible action concerning items removed from the Consent Agenda.

None

ITEM 8. Discussion, consideration and possible action concerning Landscaping for Plaza.

Motion by Commissioner Francis seconded by Commissioner Bateman to approve Landscaping contract for Plaza in the amount of \$18,230.45.

YES: Shafer, Garrett, Bateman, Francis

NO: None

Motion Carried 4-0

ITEM 9. First reading of Ordinance Number 919.

Motion by Commissioner Francis seconded by Commissioner Bateman to waive the first reading of Ordinance Number 919.

YES: Shafer, Garrett, Francis, Bateman

NO: None

Motion Carried 4-0

ITEM 10. Discussion, consideration and possible action to approve Ordinance Number 919, an ordinance accepting, adding and annexing to the City of Collinsville, Tulsa County, Oklahoma, all that certain real estate being more particularly described hereinafter; providing that said real estate shall be part of the City of Collinsville, Oklahoma, and all persons residing therein, if any, and all property situated therein, shall be subject to the jurisdiction, control, laws and ordinances of the City of Collinsville, Oklahoma; directing notification, and declaring an emergency. (South of the southeast corner of East 146th Street North and North Sheridan Road, 70 acres)

Motion by Commissioner Bateman seconded by Commissioner Garrett to approve Ordinance Number 919 and declare it an emergency.

YES: Francis, Shafer, Bateman, Garrett

NO: None

Motion carried 4-0

ITEM 11. Discussion, consideration and possible action declaring Ordinance Number 919 an emergency for the purpose of preserving the public health, safety and/or peace making it effective immediately.

Motion by Commissioner Francis seconded by Commissioner Shafer to declare Ordinance Number 919 an emergency making it effective immediately.

YES: Garrett, Bateman, Shafer, Francis

NO: None

Motion carried 4-0

ITEM 12. Discussion, consideration and possible action to approve Resolution Number 2017-16, a resolution by the City Commission of the City of Collinsville Authorizing the Mayor of Collinsville to execute this resolution and have it published as required by law, calling an election to be held in said City of Collinsville, Oklahoma on Tuesday, February 13, 2018 and, if necessary, on Tuesday, April 3, 2018, said election to be the Biennial Election for the purpose of electing a Mayor who shall be elected at large for a term of two years; and two commissioners from Wards III and IV to be elected by the qualified electors of those wards to serve for a period of four years and until their successors are elected and qualified.

Motion by Commissioner Garrett seconded by Commissioner Francis to approve Resolution Number 2017-16.

YES: Bateman, Shafer, Garrett, Francis

NO: None

Motion carried 4-0

ITEM 13. Discussion, consideration and possible action for approval of one-time lump sum salary increase for personnel in the amount of \$15,733.15.

Motion by Commissioner Garrett seconded by Commissioner Shafer to approve one-time lump sum salary increase for personnel in the amount of \$15,733.15.

YES: Bateman, Francis, Shafer, Garrett

NO: None


Motion carried 4-0

ITEM 14. Adjournment.

Mayor Bud York adjourned the meeting 5:57 p.m.


Bud York, Mayor




Angela McGinnis, City Clerk