

CITY OF COLLINSVILLE, OKLAHOMA  
MINUTES OF REGULAR MEETING  
TUESDAY, JANUARY 16, 2018

The City of Collinsville Commission met in Regular Session on Tuesday, January 16, 2018 in the Commission Chambers at City Hall in Accordance with the Open Meeting Law, the notice of Public Meeting and Agenda were posted on the City Hall bulletin board on Friday, January 12, 2018 at 4:00 p.m.

ITEM 1. Call to Order

Mayor Bud York called the meeting or order at 5:30 p.m.

ITEM 2. Invocation

Mayor Bud York gave the invocation,

ITEM 3. Flag Salute

Mayor Bud York led the Flag Salute.

ITEM 4. Roll Call:

PRESENT

Mayor Bud York

Commissioner Brad Francis

Commissioner Melodie Bateman

Commissioner Larry Shafer

Commissioner Jerry Garrett (arrived at 5:37 p.m.)

ABSENT

None

A quorum was declared.

STAFF PRESENT

Craig Stokes, Public Works Director

Angela McGinnis, City Clerk

Ken Ray Underwood, City Attorney

ITEM 5. Consent Agenda:

- A. Approval of Minutes from January 2, 2018 Regular Meeting.
- B. Approval of Claims in the amount of \$42,918.28.
- C. Approval of January #1 Payroll in the amount of \$54,590.18.
- D. Approval of Cemetery Deeds: Robin Kelsey-two spaces.
- E. Approval of Budget Amendment#47 \$5,000 Fire-Donations from Darling Ingredients.
- F. Approval of Budget Amendment #50 \$140 ACO-Chad Weaver Memorial Donation.
- G. Approval of Budget Amendment #51 \$706.71 Fire-Progressive Insurance Claim.

Motion by Commissioner Shafer seconded by Commissioner Bateman to approve the Consent Agenda.

YES: Francis, Shafer, Bateman

NO: None

Motion Carried 4-0

ITEM 6. Discussion and possible action concerning items removed from the Consent Agenda.

None

ITEM 7. Discussion, consideration and possible action to approve Ordinance Number 920, an ordinance amending Ordinance Number 606, the Zoning Code of the City of Collinsville, Oklahoma, by approving CZ-201; repealing all ordinances in conflict herewith.  
(South of southeast corner of East 146<sup>th</sup> Street North and North Sheridan Road, 70 acres.)

Motion by Commissioner Bateman seconded by Commissioner Francis to approve Ordinance Number 920.

YES: Shafer, Francis, Bateman

NO: None

Motion Carried 3-0

ITEM 8. Discussion, consideration and possible action to approve Ordinance Number 921, an ordinance amending Ordinance Number 606, the zoning code of the City of Collinsville, Oklahoma, by approving PUD 7; repealing all ordinances in conflict herewith.  
(South of southeast corner of East 146<sup>th</sup> Street North and North Sheridan Road, 70 acres.)

Motion by Commissioner Francis seconded by Commissioner Shafer to approve Ordinance Number 921.

YES: Bateman, Shafer, Francis

NO: None

Motion Carried 3-0

ITEM 9. Discussion, consideration and possible action to approve Ordinance Number 922, an ordinance accepting, adding and annexing to the City of Collinsville, Tulsa County, Oklahoma, all that certain real estate being more particularly described hereinafter; providing that said real estate shall be part of the City of Collinsville, Oklahoma, and all persons residing therein, if any, and all property situated therein, shall be subject to the jurisdiction, control, laws and ordinances of the City of Collinsville, Oklahoma.  
(Northeast corner of North 137<sup>th</sup> E. Ave and East 156<sup>th</sup> Street North, 2.50 acres.)

Motion by Commissioner Francis seconded by Commissioner Shafer to approve Ordinance Number 922.

YES: Shafer, Garrett, Bateman, Francis

NO: None

Motion Carried 4-0

ITEM 10. First reading of Ordinance Number 923.

Motion by Commissioner Bateman seconded by Commissioner Francis to waive first reading of Ordinance Number 923 and declare it an emergency.

YES: Shafer, Bateman, Francis

NO: Garrett

Motion Failed 3-1

City Clerk read aloud the title of Ordinance Number 923.

ITEM 11. Discussion, consideration and possible action to approve Ordinance Number 923, an ordinance accepting, adding and annexing to the City of Collinsville, Tulsa County, Oklahoma, all that certain real estate being more particularly described hereinafter; providing that said real estate shall be part of the City of Collinsville, Oklahoma, and all persons residing therein, if any, and all property situated therein, shall be subject to the jurisdiction, control, laws and ordinances of the City of Collinsville, Oklahoma; directing notification, and declaring an emergency and effective date.  
(West of northwest corner of East 136<sup>th</sup> Street North and Highway 169, 3 acres).

No action.

ITEM 12. Discussion, consideration and possible action declaring Ordinance Number 923 an emergency for the purpose of preserving the public health, safety and/or peace making it effective immediately.

No action.

ITEM 13. First reading of Ordinance Number 924.

Motion by Commissioner Shafer seconded by Commissioner Bateman to waive the first reading of Ordinance Number 922 and declare it an emergency.

YES: Francis, Bateman, Shafer

NO: Garrett

Motion Failed 3-1

City Clerk read aloud the title of Ordinance Number 924

ITEM 14. Discussion, consideration and possible action to approve Ordinance Number 924, an ordinance relating to health and sanitation, part 2, chapter 26, amending section 26-41 providing for a revised definition of vapor products, providing for severability, repealing all ordinances in conflict herewith and declaring an emergency and effective date.

No action.

ITEM 15. Discussion, consideration and possible action declaring Ordinance Number 924 an emergency for the purpose of preserving the public health, safety and/or peace making it effective immediately.

No action.

ITEM 16. Discussion, consideration and possible action to grant an access easement to Cyprus Amax for construction and maintenance of the property purchased from the City of Collinsville on 136<sup>th</sup> Street North East of Garnett.

Motion by Commissioner Francis seconded by Commissioner Bateman to grant a permanent easement to Cyprus Amax for construction and maintenance of the property purchased from the City of Collinsville on 136<sup>th</sup> Street North East of Garnett.

YES: Shafer, Garrett, Bateman, Francis

NO: None

Motion Carried 4-0

ITEM 17. Quarterly Reports:

#### Collinsville Downtown Inc.

Just Treats went very well. We tried having a 'small pet' category this time. We had two online registrations for them but they apparently did not show up at the time of the costume contest. Just Treats has never been a fundraiser, but a community activity and somewhere safe for the kids to get their trick-or-treating done. We do get sponsorship to offset the costs that are incurred by us.

We now have a new Executive Board which includes Christy Stephens from Silver Dollar as President, Michaelyn Postrach from Postrach Family Chiropractic as Vice President and Cortney Vo from Castle Rock as Secretary.

We have already started talking Hogs 'N' Hot Rods and have a meeting set up to get prices set and a print company chosen so we can get a design started.

We are also trying to work up a Health & Wellness Fair for the community. It is in the planning stages now. And we are trying to get a date locked in for the 5K so that we can advertise for it during the fair.

I have provided you with the 4th quarter financials and we ended the year with: \$9,205.77 in our funding account, and \$37,845.58 in our general account.

The total grants given in 2017 were eight (8) and they totaled \$11,661.54. The initial investment put in by these business/building owners, for these projects was \$25,670.64. We already have one grant application in for 2018 and 3 others have shown interest in filling one out.

Our Year End Reinvestment that is based on the report that is required by Oklahoma Main Street Program is broken down into two parts: 1st is the Private Sector (which includes façade rehabs, buildings sold and other rehab & new construction), and we had \$1,100,209 and Public Improvements, my figures total around \$1,496,848, which gives us a total of \$2,597,056 for the year. And the hours put in for the year by all of our volunteers was 549.

#### Collinsville Park Board

It was the hopes of the Park Board to save the poles, concrete benches and concrete base at the large pavilion but it turns out there is too much damage and the whole pavilion needs to be replaced. Would also like to have bathrooms at the east end of park. At the City Lake Trails for now the board thinks a porta potty would work. Park Superintendent Kevin Gillam is doing a great job!

#### Collinsville Police Chief, Jimmie Richey

1. The department booked 13 people into jail this quarter with 113 for the year.
2. The department filed 117 total reports this quarter with 516 for the year.
3. The department recorded 193 total offenses this quarter with 925 for the year.
4. 17 Accident reports were filed this quarter with 1 fatality and 84 reports, 2 fatalities, and 7 injuries for the year.

5. Dispatch recorded 5,365 log entries of which 619 came in on 911 for this quarter and 19,305 entries and 2,658 on 911 for the year.
6. During this quarter there were 162 traffic contacts made of which 85 citations were issued this quarter with 989 contacts and 623 Citation for the year.
7. The police department responded to 107 business and 69 residential alarms for the quarter and 263 business and 247 residential alarm for a total of 510 for the year

Officer Hendrix has completed all phases of his CLEET Academy training and is now a fully Certified Officer. He has also completed the field training phase and is currently assigned to his shift.

The department is currently remodeling the lobby in order to make it more secure. We are moving the records department door into the break/conference room and closing the door from the lobby. We are also installing a new metal door into the hallway and replacing the glass door currently there. Both lobby access windows will be replaced with solid break resistance glass windows with slide thru area for documents. The lobby walls will be bricked to add a layer of security.

We are also gearing up to remodel the dispatch center to make it more functional and to accommodate additional needs that we expect in the future.

#### Collinsville Fire Chief, Harold Call

Fire Calls for Service in 2017 was 326.  
Fire Calls for Service in 2018 so far is 36.  
EMS Calls for Service in 2017 was 1174.  
EMS Call for Service in 2018 so far is 50.

#### Grants received:

\$500 from Wal-Mart Community Foundation.  
\$23,000 REAP Grant for new (used) aerial apparatus.

#### Donations received:

\$5,000 from Darling Ingredients  
\$1,850 from Volunteer Firefighters for Jaws of Life for Squad 38.

1 new rover Firefighter/EMTP student on shift, 2<sup>nd</sup> rover Firefighter/EMT will start in February.  
2 Firefighters attending EMT-Advanced starting in February.

Hose testing is 100% completed in 2017.  
Hydrant testing is 85% completed in 2017.

New Squad 38 is a 1999 Ford F-350 that was donated to the Fire Department is in service and ready to take calls.



Free Smoke Detectors for anyone in the city limits who needs one.

Chili cook-off January 27<sup>th</sup> between Collinsville Fire Department and Collinsville Police Department.

ITEM 18. Adjournment.

Mayor Bud York adjourned the meeting 6:22 p.m.

  
Bud York, Mayor

ATTEST:   
  
Angela McGinnis, City Clerk