

CITY OF COLLINSVILLE, OKLAHOMA  
MINUTES OF REGULAR MEETING  
MONDAY, APRIL 5, 2021

The City of Collinsville Commission met in Regular Session on Monday, April 5, 2021 in the Commission Chambers at City Hall in Accordance with the Open Meeting Law, the notice of Public Meeting and Agenda were posted on the City Hall bulletin board on Thursday, April 1, 2021 at 3:00 p.m.

ITEM 1. Call to Order

Mayor Larry Shafer called the meeting to order at 5:30 p.m.

ITEM 2. Invocation

Commissioner Melodie Bateman gave the invocation.

ITEM 3. Flag Salute

Mayor Larry Shafer led the Flag Salute.

ITEM 4. Roll Call:

PRESENT

Mayor Larry Shafer  
Commissioner Brad Francis  
Commissioner Melodie Bateman  
Commissioner Danny Stanley

ABSENT

Jerry Pykiet

A quorum was declared.

STAFF PRESENT

Pam Polk, City Manager, Craig Stokes, Assistant City Manager of Operations, Angela McGinnis, City Clerk, Lori Stephens, City Treasurer, Jessi Stringer, City Planner, Ken Underwood, City Attorney, Sherry Campbell, Communications Coordinator, Matt Burke, Police Chief, Harold Call, Fire Chief, and Officer Michael Dunning.

ITEM 5. Presentation of City Employee of the Quarter to Jeff Sorrell.

Mayor Shafer read aloud the Certificate of City Employee of the Quarter and presented it to Jeff Sorrell.

ITEM 6. Consent Agenda:

- A. Approval of Minutes of March 15, 2021 Regular City Meeting.
- B. Approval of Claims in the amount of \$39,534.84.
- C. Approval of March #1 Payroll in the amount of \$60,549.33.
- D. Approval of March #2 Payroll in the amount of \$58,666.58.
- E. Approval of Budget Amendment #87 \$921.50 Surplus Sale of Fire Equipment.
- F. Approval of Budget Amendment #88 \$2,903.45 Workers Comp for Steven Scott.
- G. Approval of Budget Amendment #89 \$816.35 Insurance reimbursement 2017 Ford F-250.
- H. Approval of Budget Amendment #91 \$500 Conoco Phillips Volunteer Grant.
- I. Approval of Budget Amendment #92 \$3,457.65 Insurance reimbursement 2019 Charger.
- J. Approval of Cemetery Deeds: Eva Fisher —one space; Wesley Terrell—one space.
- K. Approval to close Main Street from 7<sup>th</sup> to 14<sup>th</sup> Streets from 6:00 a.m. to 6:00 p.m. on Saturday, June 12, 2021 for Annual Hogs 'N' Hot Rods Car & Bike Show and Street Festival.
- L. Approval of Addendum to Video Services Agreement with AT&T Oklahoma.

Motion by Commissioner Bateman seconded by Commissioner Francis to remove item L. from the consent agenda.

YES: Stanley, Bateman, Francis

NO: None

Motion Carried 3-0

Motion by Commissioner Francis seconded by Commissioner Stanley to approve the consent agenda with item L. removed.

YES: Stanley, Bateman, Francis

NO: None

Motion Carried 3-0

ITEM 7. Discussion and possible action concerning items removed from the Consent Agenda.

None.

ITEM 8. Quarterly Reports:

Collinsville Downtown Inc. was not present.

Matt Burke, Police Chief:

- Employment Changes  
We are at full staff, with no one at CLEET Training  
We are at full staff in dispatch as well  
Dispatchers have all been Nationally Certified  
ACO has completed the ACO Basic Academy
- Equipment Changes  
We have purchased two new Radars  
New Cat Kennels.
- Statistics  
127 Reports this Quarter  
28 Arrests  
296 Tickets  
306 Warnings  
Generated 55,831 in Fines  
Worked 21 Accidents  
679 911 Calls  
205 Animal Calls
- Grants  
OHSO Grant- had first grant shift in March.
- Upcoming  
The Collinsville Jail will be reopening May 1<sup>st</sup>  
EMD Program

Harold Call, Fire Chief:

- Total EMS Calls for Service 2020 – 1380  
Fire & Inside City Limit EMS Calls for Service 2020 – 1156
- Both are record amount of runs  
Total EMS Calls for Service through April 4th – 368
- Fire & Inside City Limit EMS Calls for Service through April 4th – 314  
Both running slightly ahead of 2020's pace
- Grants received  
\$500 – Conoco Phillips
- \$3,750 – AFG PPE Grant  
4 Volunteer Firefighters attended Firefighters I
- 5 Volunteer Firefighters have received new bunker gear from OSFA Grant  
New Fire Engine delivery expected within 2 weeks.
- New (used) Tanker – Volunteer firefighter project  
3 New Firefighters hired including 1 new paramedic which allows us to ensure every ambulance is ALS

ITEM 9. **PUBLIC HEARING** regarding annexation application from Kyle Smalygo, Smalygo Properties, requesting a review of the annexation proposal for the parcel owned by Smalygo Properties that is part of the north half of Section 30, Township 22, Range 14, east of the Indian Base Meridian, Tulsa County, State of Oklahoma:

A 4.00-ACRE TRACT OF LAND BEGINNING AT THE SOUTHWEST CORNER OF STONEGATE ESTATES EXTENDED, RECORDED AS PLAT NO. 6006 IN THE OFFICE OF THE TULSA COUNTY CLERK; THENCE N 88°52'28" ALONG THE SOUTH LINE OF SAID PLAT A DISTANCE OF 70.00 FEET TO THE SOUTHWEST CORNER OF LOT 6, BLOCK 2 OF SAID PLAT; THENCE S 01°07'35" E A DISTANCE OF 130.01 FEET; THENCE N 88°52'25" E A DISTANCE OF 457.83 FEET TO A POINT ON THE WEST LINE OF STONEGATE ESTATES EXTENDED, RECORDED AS PLAT NO. 5315 IN THE OFFICE OF THE TULSA COUNTY CLERK, THENCE S 01°15'15" E CONTINUING ALONG SAID WEST LINE A DISTANCE OF 321.50 FEET; THENCE S 88°52'25" W AND PARALLELING THE NORTH LINE OF THE STONEGATE ESTATES EXTENDED II, RECORDED AS PLANT NO. 6332 IN THE OFFICE OF THE TULSA COUNTY CLERK, A DISTANCE OF 138.71 FEET; THENCE S 01°07'35" E A DISTANCE OF 8.50 FEET TO A POINT ON SAID NORTH LINE AND THE NORTHWEST CORNER OF LOT 11, BLOCK 1 OF STONEGATE ESTATES EXTENDED II; THENCE S 88°52'25" W AND CONTINUING ALONG SAID NORTH LINE A DISTANCE OF 389.83 FEET; THENCE N 01°07'35" W A DISTANCE OF 115.00 FEET; THENCE S 88°52'25" W A DISTANCE OF 69.88 FEET; THENCE N 01°07'35" W A DISTANCE OF 345.01 FEET TO THE POINT OF BEGINNING.

Public Hearing opened at: 5:45 p.m.

City Planner, Jessi Stringer gave a brief overview on the annexation.

Public Hearing ended at: 5:48 p.m.

ITEM 10. First Reading of Ordinance Number 971.

City Clerk read aloud the title of Ordinance Number 971.

ITEM 11. Discussion, consideration and possible action to approve Ordinance Number 971, an ordinance accepting, adding and annexing to the City of Collinsville, Tulsa County, Oklahoma, all that certain real estate being more particularly described hereinafter; providing that said real estate shall be part of the City of Collinsville, Oklahoma, and all persons residing therein, if any, and all property situated therein, shall be subject to the jurisdiction, control, laws and ordinances of the City of Collinsville, Oklahoma; directing notification.

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No action.

ITEM 12. Discussion, consideration and possible action to declare Ordinance Number 971 an emergency for the purpose of preserving the public health, safety and/or peace making it effective immediately.

No action.

ITEM 13. Adjournment.

Mayor Larry Shafer adjourned the meeting 5:50 pm.

  
Larry Shafer, Mayor



  
Angela McGinnis, City Clerk